

IELTS TEST REPORT FORM (TRF) SERVICE REQUEST

The fee for sending one TRF to any one receiving organisation via DHL services is **USD70.00** Please pay by cash deposited into our account, see attached guidance notes form.

Once the fee has been paid please fill in your details below and submit to the British Council, in order for the Examinations Services Team to send your TRF. Please take note that this service is only available for TRFs that are not older than 2 years since the date of issue or of you taking the IELTS test.

Please complete this form and either e-mail, fax or post together with your proof of payment.

E-mail: general.enquiries@britishcouncil.org.zw OR Fax: +263

4 701148 Post16 Cork Road, Belgravia, Harare, Zimbabwe

Please do not supply Postal addresses as DHL will not deliver any parcels to postal address.

1. Most recent test details ____/____/____ 2. Candidate Number _____
(Day/month/year)

3. Title ____ (Dr/Mr/Mrs/Miss/Ms) 4. Name _____

5. Centre Name _____

6. Address: Please provide physical address only. Ensure the correct address is given this is the address where you want us to send your results to either a college/University/Institution.

Name of Person/Department: _____

Name of College/University/Organisation: _____

Address: _____

Your contact details: We will send your TRF within 2 days of receipt of all documents i.e. TRF service request form and proof of payment. The DHL waybill number will be given to you via email, phone or sms.

5. Tel. No (W) _____ Tel No (H) _____

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Signature _____ Date ____/____/____

(If you are e-mailing this form, just print your name here.)